



MINISTÉRIO DA CIÊNCIA, TECNOLOGIA E ENSINO SUPERIOR
ESCOLA SUPERIOR DE ENFERMAGEM DE COIMBRA
Rua 5 de Outubro e ou Avenida Bissaya Barreto - Apartado 55
Tells. 239 802 850 / 239 487 200 - Fax 239 442 648
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ESCOLA SUPERIOR DE ENFERMAGEM DE COIMBRA

NOTICE OF OPEN COMPETITION FOR PRINCIPAL COORDINATING PROFESSOR

1. Under the terms set out in articles 9-A, 15 and 15-A in Decree-Law no. 185/81, on the 1st of July, altered and added to Decree-Laws no. 207/2009, of the 31st of August, and Law no. 7/2010, of the 13th of May, - Statute of the Career of Lecturing Staff in Higher Education (*Estatuto da Carreira do Pessoal Docente do Ensino Superior Politécnico*), henceforth known as 'statute' or ECDESP, and other legal provisions in force, we make it publicly known that the dispatch dated of the 15th of June 2011 from the President of the *Escola Superior de Enfermagem de Coimbra*, Maria da Conceição Saraiva da Silva Costa Bento, will be open for a period of 30 working days, starting from the date it is published in the announcement in the *Diário da República*, a documental recruitment competition for Principal Coordinating Professor with a contract for an unspecified period of time to carry out public functions in the area of Nursing.
2. Expiry date – the competition is valid for this position only, expiring when the position is filled.
3. Candidates who fall under the conditions anticipated in no. 3 of Article 9-A of the ECDESP can be considered.
4. Using a specific form, applications should be sent to the President of the *Escola Superior de Enfermagem de Coimbra*, handed in or sent by post with acknowledgement of receipt to: Escola Superior de Enfermagem de Coimbra, Rua 5 de Outubro e/ou Avenida Bissaya Barreto, Apartado 7001, 3046-851 Coimbra.
5. The following elements are compulsory requirements: full name, parents' names, date and place of birth, number, date and issuing service of the Identity Card, address and telephone number, marital status, academic degree and the respective final grade, professional category and the position



currently held, identification of the competition the candidate is applying for and the *Diário da República* in which this announcement was made and all the elements which will permit the interested parties' aptitude to be judged.

6. The candidates' application should be supported by the following documents:

- a) Identity Card;
- b) Criminal record certificate;
- c) Doctor's certificate, demonstrating physical robustness and personal profile to carry out public functions issued by a practicing doctor under the terms of article no. 1, Decree-Law no. 319/99, of 11th of August;
- d) Updated record of mandatory vaccination;
- e) A document which proves that the candidate meets the legal conditions referred to in point 3 of this announcement;
- f) Ten copies of the detailed *curriculum vitae*;
- g) A complete list of the documents presented.

6.1. Whenever deemed necessary, the jury can request that the complementary documentation related to the *curriculum vitae* be presented.

7. It is not necessary for candidates who make a solemn affirmation of the precise situation in which they find themselves in relation to the content in points *b)*, *c)* and *d)* to present documents referred to in them.

8. Candidates who work at the *Escola Superior de Enfermagem de Coimbra* are not required to present documents which already exist in their individual processes, although this must be expressly declared in their respective applications.

9. The *curriculum vitae* should contain:



- a) Academic qualifications (academic degrees, grades, dates and institutions in which they were obtained);
- b) Other formal graduate and post-graduate courses, indicating the grades, dates and institutions from which they were obtained;
- c) Training and professional experience (date, place and grade of professional training placements and the institution where this professional activity took place in whatever position);
- d) Participation in congresses, seminars, and other meetings of the same nature (the details provided should allow the level of the candidates' intervention and responsibility, as well as the actions' final results to be assessed);
- e) Research, technical and didactic work carried out (the details provided should allow the skills to be assessed through the analysis of the work produced);
- f) Work published (the details provided should allow the skills to be assessed through the analysis of the work produced);
- g) Other experience thought to be relevant.

10. The candidates' selection and ordering procedure, which aims to assess the candidates' merit in their professional capacity are listed below, according to article 15^o-A, of the ECDESP (Decreets-Law no. 207/2009, of 21st of August and Law no. 7/2010, of 13th of May).

- a) Pedagogic capacity with a relative weight of 30%;
- b) Technical-scientific and/or professional performance – with a relative weight of 40%;
- c) Other activities relevant to the institution with a relative weight of 30%.

10.1. Pedagogic capacity. The following considerations and parameters will be taken into consideration during the assessment of pedagogical merit:



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- a) Coordination and lecturing of curricular units within different cycles of guided studies of clinical rotations and internships, seminars (in the assessment of these parameters the number and diversity of the curricular units lectured and the diversity of formats adopted (in person, distance...) should be taken into consideration).
- b) Lecturing in other national and foreign higher education institutions.
- c) The capacity for pedagogic innovation – supervision of pedagogic, scientific and technical activities, promotion of pedagogic initiatives aimed at improving the teaching and learning process, elaboration of graduate and post-graduate courses and restructuring of study plans or curricular units, participation in structures of a pedagogical nature, promotion and dynamization of improvement processes in pedagogic activities in study cycles and other teaching activities. In the assessment of these parameters the number, nature and diversity of the activities should be taken into consideration.
- d) Pedagogic publications – pedagogic manuals and textbooks, workbooks and other publications in the area of pedagogy. In the assessment of this area the number, diversity and originality should be taken into consideration.
- e) Teaching experience – professional experience in polytechnic or university higher education; coordinator of a disciplinary team; responsible for curricular units; responsible for teachers' pedagogic orientation.
- f) Teaching work – Annual number of classes; orientation and supervision of students in clinical rotations; participation in the design of the contents of different curricular units; orientation and supervision of non-regular students in clinical rotations;
- g) Organized and/or attended Pedagogic Training Courses; participation in academic groups and/or committees; organization and/or moderation of panels, workshops, roundtables integrated in conferences, seminars, meetings and other training sessions.

10.2. Technical-scientific and or professional performance. In the assessment of this performance, the following parameters will be taken into consideration:



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10.2.1. Coordination of Research Units. In the assessment of this parameter, the assessment of the unit's merit and the assessment of the evolution of the unit's scientific production indicators under the candidate's coordination will be taken into consideration.

10.2.2. Scientific and technical production - works, patents, projects, books, chapters in books, articles in scientific journals and minutes of scientific meetings, as well as conferences, active participation in colloquia, seminars, and other scientific forums.

The following will be taken into consideration in this parameter:

- a) The quantity, the originality and the diversity of production;
- b) The scientific autonomy demonstrated;
- c) The impact of the scientific production;
- d) The degree of internationalization.

10.2.3. Scientific Projects – coordination and participation in scientific projects development, with national, international, public and private funding and projects without funding. The following will be taken into consideration in this parameter:

- a) The type of involvement from the investigator (coordinator or participant);
- b) The quantity;
- c) The degree of the project's insertion (in the national or international network);
- d) Its insertion into the investigative structure and its classification.

10.2.4. Scientific Orientation – orientation of post-graduate dissertations, theses and projects. In the assessment of this area, the number and diversity of the orientations will be taken into consideration, those which have already been completed and those which are still underway, favoring:

- a) Doctorate and post-doctorate orientations;



- b) Orientations of Master's work;
- c) Orientations of monographs of Specialized Higher Education Courses and Complementary Qualification Courses;
- d) Orientations of degree courses.

10.2.5. Intervention in the scientific community – active participation in national and international events, participation in scientific event networks and commissions, active participation in editing, assessing and revising national and international scientific publications. In the assessment of this parameter the number and diversity of the activities should be taken into consideration.

10.2.6. Scientific and technical assessment – participation in national or international juries for academic examinations and scientific and technical consultation:

- a) Examinations for *aggregation*;
- b) Selection Process for Coordinating Professor;
- c) Doctorate Examinations;
- d) Master's Examinations;
- e) Experts on national and international assessment panels and scientific and technical consultancy on scholarships and projects.

10.3. Other activities relevant to the institution. In assessing this performance, the following parameters will be taken into consideration:

- a) Participation in administrative, pedagogic and scientific management bodies in the *Escola Superior de Enfermagem de Coimbra* or in other higher education institutions (time and diversity of the posts);



- b) Educational and Technical extensions – scientific publishing activities of pedagogic, cultural and social innovation, knowledge transfer, namely collaboration with other ministries, consular services, companies, etc.

10.4. Lecturers who carry out management positions at the *Escola Superior de Enfermagem de Coimbra* and exempt from lecturing due to legal or statutory requirements or as determined by the competent bodies cannot be penalized by the application of the table applied by the judges referred to in the previous points.

11. The jury will be made up as follows:

President

Maria da Conceição Saraiva da Silva Costa Bento, President of the *Escola Superior de Enfermagem de Coimbra*.

Voting members:

Alacoque Lorenzini Erdmann, Head Professor of the *Universidade Federal de Santa Catarina*.

Isabel Amélia Costa Mendes, Head Professor of the *Escola de Enfermagem de Ribeirão Preto da Universidade de São Paulo*.

Isília Aparecida Silva, Head Professor of the Maternal-Child and Psychiatric Nursing Department of the *Escola de Enfermagem da Universidade de São Paulo*.

Maria Antonieta Rubio Tyrrell, Head Professor of the *Universidade Federal do Rio de Janeiro*.

Sílvia Helena De Bortoli Cassiani, Head Professor of the *Escola de Enfermagem de Ribeirão Preto da Universidade de São Paulo*.

12. The president of the jury, in his absence, will be replaced by the 1st member of the jury.
13. In accordance with point *h*) of article 9 of the Constitution, the *Escola Superior de Enfermagem de Coimbra*, as the employer, actively promotes a policy of equal opportunities between men and



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women in the access to work and professional progress, scrupulously ensuring that any form of discrimination is avoided.

14. In the terms of b) in no. 4 of Article 23 of the ECDESP the jury can promote public auditions with equal circumstances for all candidates.
15. The process of the competition can be consulted by candidates who wish to do so at the *Escola Superior de Enfermagem de Coimbra*, during normal working hours.

Escola Superior de Enfermagem de Coimbra, 17th of June 2011 – The President, *Maria da Conceição Saraiva da Silva Costa Bento*.