



Minutes of the 44th meeting of the JBC

The forty-fourth meeting of the Committee of Directors (CoD) was held between the five regional nodes via teleconference over the 28th August – 6th September 2012.

The forty-fourth meeting of the Committee of Directors (Australia Node) took place via teleconference on Tuesday 28th August 2012

at 11:30am in Adelaide, South Australia; 12:00 noon in Sydney, NSW; Brisbane, Queensland; Melbourne, Victoria and Canberra, Australian Capital Territory and 10am in Perth, Western Australia.

The forty- fourth meeting of the Committee of Directors (Central Node) took place via teleconference on Tuesday 28th August 2012; 5:30pm in Adelaide, South Australia; 8:00am in Accra, Ghana; 9:00am in Yaounde, Cameroon; 10:00am in Durban and Witwatersrand, South Africa; and 11:00am in Addis Ababa, Ethiopia: Nairobi, Kenya; Kampala, Uganda and Doha, Qatar.

The forty- fourth meeting of the Committee of Directors (Americas Node) took place via teleconference on Wednesday 29th August (Adelaide)

Wednesday 29th August at 7:30am in Adelaide, South Australia; Tuesday 28th August at 3:00pm in San Francisco, California; 5:00pm in New Orleans, Louisiana; Oklahoma City, Oklahoma and Austin, Texas; 6:00pm in Ottawa, Canada; Indianapolis, Indiana and Newark, New York and 7:00pm in Brasilia, Brazil.

The forty- fourth meeting of the Committee of Directors (Asia Node) took place via teleconference on Thursday 30th August 2012

at 12:30pm in Adelaide; 9:30am in Yangon, Myanmar; 10am Bangkok, Thailand; 11am in Beijing and Peking, China; Singapore: Hualien and Taipei, Taiwan; Hong Kong and Manila, Philippines and 12 noon in Osaka, Japan and Seoul, South Korea.

The forty- fourth meeting of the Committee of Directors (European Node) took place via teleconference on Thursday 6th September 2012

at 5.30pm in Adelaide, South Australia; 9am in Cardiff, Wales: London, England: Glasgow and Aberdeen, Scotland and Lisbon, Portugal; 10am in Leuven, Belgium: Madrid, Spain and Bologna, Italy; and 11am in Helsinki, Finland and Bucharest, Romania.

Times have been calculated using

www.timeanddate.com/worldclock/meeting.html however attendees are requested to check local times.



1. INTRODUCTION AND FORMAL BUSINESS

1.1 Welcome CoD Teleconference Minutes 28th August – 6th September, 2012

The Chair welcomed everyone to the teleconference CoD, especially those attending their first meeting.

PRESENT

Prof Alan Pearson (Chairperson), Dr Eduardo Aromataris, Dr Zoe Jordan, Dr Craig Lockwood, Dr Rebecca Cook-Johnson, Amanda Dahms, Prof Rhonda Griffiths AM, Prof Anne Chang, Katherine Trowbridge, Dr Anthony Tuckett, Prof Cath Rogers-Clark, Judy March, Sally Wilson, Prof Bridie Kent, Prof Robin Watts, A/Prof Christina Godfrey, Dr Lisa Hopp, Cheryl Holly, Dr Susan Salmond, A/Prof Cassia Soares, Paulette Burns, Dr Hu Yan, Dr Emily Ang, Siti Zubaidah, Prof Peifan Mu, Janita Chau, Dr Joseph Molina, Dr Yin Yin Daw, A/Prof Janine Dizon, A/Prof Eui Geum Oh, Dr Wilawan Picheansathian, Assoc Prof Wilawan Senaratana, A/Prof Premarani Kannusamy, Rajni Parasuram, Prof Kiyoko Makimoto, Prof Guifang Guo, Dr Hong Lu, Leah Mwai, Dr Yeetey Enuameh, Jennifer Chipps, Prof Patricia McInerney, Dr Teresa Moreno Casbas, Prof Heather Loveday, Dr Nick Allcock, Dr Fiona Bath-Hextall, Dr Judith Carrier, Silvia Wilcock, Bart Geurdan, Dr Silvia Florescu, Cassia Soares, Dr Arja Holopainen, Carmen Mazilu, Prof Paolo Chiari, Prof Manuel Rodrigues, and Dr Sandrine Ding.

1.2 Apologies

Dr Marsha Bennet had been attempting to phone in but due to a hurricane in her area was unable to connect. Due to technical difficulties with the teleconference system Asahngwa Constantine Tanywe, Yeetey Enuameh and Leah Mwai were unable to connect. Dr Daphne Stannard rang in but had been given the wrong date. Suzi Roberts-Malt and Preben Pedersen sent apologies whilst neither Debbie Kralik nor Juliet Babiryte sent apologies.

1.3 Minutes of the November 10th – 12th, 2011 Face to Face Meeting

It was noted:

That the minutes of the 43rd Committee of Directors teleconference meetings held between, May 22nd – 24th 2012 were circulated and received, (*Attachment 1/ COD44*)

1.4 Approval of Minutes

It was noted:

To confirm the minutes of the 43rd Committee of Directors teleconference meetings held between, May 22nd – 24th 2012 were circulated and received, (*Attachment 1/ COD44*)

It was agreed:

Pending minor changes, the minutes of the 43rd Committee of Directors teleconference meetings held between, May 22nd – 24th 2012, were circulated and received, (*Attachment 1/ COD44*) are a true and accurate record of the meeting

1.5 Matters Arising

Items for noting:

Due to previous agreement by the CoD, JBI Directors and the School Manager would no longer produce reports and talk to them but questions or queries by Centre Directors could be directed to a JBI Director or the School Manager.

2. Executive Directors Report

2.1 Commercial Partnership Update

It was noted:

The Ovid commercial partnership is progressing well ready for the launch on October 4th 2012

Prof Pearson, Dr Lockwood and Dr Jordan went to NYC in June for meetings with Ovid and to run a TtT program

2.2 JBI Special User Management

It was noted:

Due to JBI commercial agreement with Ovid JBI will only be allowed to have a certain number of “free access” individuals. Consequently JBI Adelaide must track Centre Core and Affiliate staff so people do not lose their access inadvertently.

JBI need to monitor who is a Special User and as such all Core and Affiliate staff of Centre’s need to fill in the Special User Register form and be listed on the Centre’s webpage by October 3rd after which non-listed individuals access will be terminated

JBI Adelaide will need to archive and have auditable records so OVID can track these Special Users

2.3 JBI Restructure

It was noted:

Committee of Management asked that JBI address the lack of consumer engagement and to help improve our global impact of health. To address this JBI has created an Implementation Science Unit to complement the other three Units

To facilitate this JBI have appointed Dr Suzi Robertson-Malt and created an Implementation Science Unit

Synthesis Science Unit restructured into a Journal style process

JBI wish to increase the level of scientific rigour of the Systematic Reviews

Will achieve this by the introduction of a manuscript management system

At least one reviewer will be from JBI Adelaide who will provide a comprehensive edit which will then be sent to a reviewer within a JBI Centre for final peer review following a set formula

This new system will improve the JBI Libraries chances of having journals abstracted onto SCOPUS

As the new CSR TtT is much more vigorous it is felt that the quality of reviews will improve markedly

Dr Cindy Stern has returned from maternity leave –thanks to Dr Rebecca Cook-Johnson who has been in the role for the last 12 months

3. MATTERS FOR DISCUSSION

3.1 November Face to Face Agenda

It was noted:

JBI Adelaide would like Centres to contribute to the agenda of the Face-to-Face meeting 15-16th November 2012 (i.e. what reporting would be useful? Would they like to continue with regional meetings)

Regional meetings of approximately 2 hours

A Scientific meeting will be held; right of audience and debate at this for Centres with an open forum after this for questions/comments on methodology

Presentation on the function and expected impact of the new Implementation Science Unit

Recent innovations in the area of EBHC

What will the Wolter Kluwer/Ovid commercialisation of JBI Connect look like and the impact over the next 2 years on JBI Centers

Continued updates on new developments in CReMS and JBI Connect

New Systematic Review management system explained

Methodology/prognostic presentation

Additional resources and help needed for Systematic reviewers from non-English speaking backgrounds

3.2 Centre Performance/Annual Review

It was noted:

This was spoken to by Dr Rebecca Cook-Johnson

3.3 CS RTP Train-the-Trainer – 2012 Status report:

It was noted:

There are currently 102 anticipated JBI Accredited CS RTP Trainers for 2012. This has been a complex new process, but JBI Adelaide feel confident that the new approach will result in much better tracking of training and trainers in the future. We thank you all for your patience as we finalise re-accreditation and final sign off on agreements.

3.4 Clinical Fellows Train-the-Trainer

It was noted:

Content development for this program is under way

14 centres have indicated interest in running this program

In the medium term the program will still need to be conducted through Adelaide as Proteus who run the Leadership day which is a part of this program requires that in the first instance the Trainers will need to come to Adelaide to observe

3.5 Colloquium (Chiang Mai, Thailand)

It was noted:

Flights are currently being organised for Directors

A/Prof Wilawan Senaratana report on the JBI Colloquium preparation

260 participants from 22 countries

Presentations; 116 oral presentations and 58 Posters

There will be around 12 JBI staff attending the Colloquium

4. OTHER BUSINESS

The loss of Dr Yash Kumarasamy is truly felt as he was always an enthusiastic, constructive and positive influence. JBI have sent regards to his family via Robert Gordon University and the regret we feel for his loss.

4.1 PACEsetterS

It was noted:

Publication discontinued as of September 2012 due to low subscription. Relevant content will now be included in the monthly membership newsletter and other internal publications as required

5 DATE OF NEXT MEETING

Face to Face

Colloquium (Chiang Mai, Thailand)

15th -16th November 2012